***EXAMINATION CENTER REQUEST FORM***

To

The Controller of Examinations Jamiya Ameer KhusroUniversity

Sir / Madam,

*Sub: application to seek permissionfor allotment of examination center for conducting exam for*

Jamiya Ameer Khusro*University.*

I have submitted my application to seek examination center,to conduct the examination for the forth coming session of Jamiya Ameer Khusro University I have gone through the Jamiya Ameer KhusroUniversity. website[www.jakuniversity.com](http://www.jakuniversity.com) and have read the rules, regulations and fully aware of the system followed. I have submitted my institutional bio-data for your perusal. Kindly allot our institution as the Examination Center of Jamiya Ameer KhusroUniversity.

|  |  |
| --- | --- |
| **Name of the Institute / School** |  |
| **Address of the Institute / School** |  |
| **Contact Information of the Institute /School** | **Mobile:**  **Land Line:**  **E-mail:** |
| **Head of the Institution / School (Name)** |  |
| **Address of the Center Head / principal** |  |
| **Number of Students appearing for Exams** |  |
| **Number of Classrooms allotted for Exams** |  |
| **Seating Capacity of Classrooms** |  |
| **Number of Invigilators Posted** |  |